



**ACTIVE MEMBERSHIP APPLICATION & AGREEMENT**

**Name:** \_\_\_\_\_

Mr./Ms./Mrs./Dr. First Name, Middle Initial, Last Name, Suffix

**Street Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Mobile Phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

List last three jobs held (most recent first) or attach resume.

<b>Dates</b>	<b>Organization</b>	<b>Position/Title</b>	<b>Location</b>

List education or attach resume.

<b>Degree</b>	<b>School</b>	<b>Field of Study</b>	<b>Date of Degree</b>

Are you  a previous 40Plus DC member/when \_\_\_\_\_

Alumni member  a member of another 40Plus/where \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_

Name and phone number

## ACTIVE MEMBERSHIP APPLICATION & AGREEMENT

**40Plus of Greater Washington.** 40Plus of Greater Washington (“40Plus”) is a 501(c)3 non-profit corporation supported and operated by its members. It is governed by a Board of Directors and administered by an Operations Council. 40Plus is an all-volunteer organization that depends on its members to manage the organization, develop its training course, and serve as class facilitators. The 40Plus office and resources are available to members to assist in their job search.

**40Plus Training Course.** The 40Plus training course is a unique program designed to facilitate and support career transitions for professionals 40 years of age or older. It is an intensive course that requires participants to be introspective and engaged.

Specific class schedules will be made available before the course begins. The schedule may be revised to accommodate holidays or other events. Additional work is assigned between classes. Classes consist of four to seven participants and are facilitated by two volunteers. Classes are filled on a first-come, first-served basis. All applications are subject to Operations Council approval.

### **40Plus Training Course and Membership Participation Requirements:**

- Forty years of age or older.
- Looking for a new job.
- Previous professional employment.
- Upon course completion, availability to do 40Plus volunteer work and attend 40Plus Monday morning meetings while unemployed.
- Availability to facilitate classes.
- Only one immediate family member may take the course at the same time.
- Payment of the membership fee.

**Active Membership.** Active Members are persons who are taking, or have taken, the 40Plus training course but are not yet employed. Active Members must be available to do 40Plus volunteer work and attend 40Plus Monday morning meetings while unemployed. Active Members have access to the 40Plus office and its resources. They also are expected to be available to facilitate classes.

Active Members who pay a one-time \$100 fee within 60 days of becoming employed become Alumni Members. Alumni Members may participate in one or more future training courses free of charge if space is available.

**Active Membership Fee.** The Active Membership fee is \$650, payable in full before the class starts or in installments as provided in the *40Plus Payment Plan Agreement* which covers the full cost of the class. Applicants using funds from a former employer must arrange for 40Plus to receive payment before the class starts.

**Refunds.** Full refunds are available upon receipt by 40Plus of a written withdrawal from membership before the first class. 40Plus also will make a full refund if the membership application is denied. Half-refunds (50%) are available if 40Plus receives a written withdrawal after the first class, but before the second one. No refunds are available after the second class, but the applicant may enroll in a future class if space is available. All refunds or enrollments deferred to later classes are conditioned on the return to 40Plus of the Training Course Manual and any other materials received.

**Accommodations.** Requests for accommodations to fully participate in the course must be made in writing.

### **40Plus does not:**

- discriminate on the basis of race, religion, national origin, ethnicity, gender, sexual orientation, or disability; or

**ACTIVE MEMBERSHIP APPLICATION & AGREEMENT**

- share information about members with organizations or individuals outside of 40Plus without the member’s express permission. Member information may, however, be aggregated for statistical purposes without permission as long as the information is not identifiable to any particular person.

**40Plus members agree to:**

- Assist other members in their pursuit of employment;
- Attend all classes on time unless extreme circumstances interfere;
- Attend Monday morning meetings if possible while unemployed;
- Comply with the 40Plus Bylaws, policies and procedures;
- Promptly pay fees and other charges incurred, such as photocopying and beverages;
- Be available for 40Plus volunteer work between the end of their course and when they become employed;
- Notify 40Plus once they are employed and make arrangements to ring the bell at future 40Plus Monday morning meeting.

**Confidentiality.** The applicant agrees that:

- They will keep confidential all remarks and personal information disclosed during the course; and
- The course materials are the property of 40Plus, and they will not reproduce or use them outside the course without the express, written permission of 40Plus.

**Representations.** By signing this application, the applicant represents and warrants that all information they provide is true and accurate. The applicant also acknowledges that if their application is rejected, they shall have no recourse against 40Plus or any of its members.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Payment of the \$650 will be requested upon approval of the application and may be made by check or credit/debit card. A payment plan may be made available upon request.

Click here to \_\_\_\_\_ or manually email to [ExecDir@40PlusDC.org](mailto:ExecDir@40PlusDC.org).

Or deliver by mail or in person at: 40Plus of Greater Washington  
1718 P Street, NW, Suite T-2  
Washington, DC 20036

Or deliver by fax at: (202) 387-7669

-----  
**Office use only**

Payment by (check one):  Check  Credit/Debit Card (with payment plan? Yes/No)

Payment processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Put in DB by/date: \_\_\_\_\_ Member number: \_\_\_\_\_